

EMPLOYMENT APPLICATION

POSITION BEING APPLIED FOR: **IT Helpdesk**

NAME: _____

ADDRESS: _____

E-MAIL _____

PHONE: _____

NUMBER OF YEARS ATTENDING FAITH CHAPEL: _____

ARE YOU A MEMBER OF FAITH CHAPEL? _____ YES _____ NO

CURRENT AND PREVIOUS SERVICE TO THE CHURCH:

EVALUATION OF YOUR COMMUNICATION AND RELATIONAL SKILLS:

COMPUTER EXPERIENCE:

MOST RECENT EMPLOYMENT HISTORY: (please attach a résumé)

Company/Position	Employment Dates	Reason for Leaving

EDUCATION:

PROFESSIONAL REFERENCES: (Please list three)

_____ Name	/	_____ Daytime Phone number
_____ Name	/	_____ Daytime Phone number
_____ Name	/	_____ Daytime Phone number

JOB REQUIREMENTS

1. Display a servant's heart towards both the Church and the Lord.
2. Enjoy working with people.
3. Communicate well verbally.
4. Be capable of organizing and managing details well.
5. Ability to multi-task.
6. Demonstrate proven knowledge of Microsoft Software and Networking
7. Carry out assignments without direct supervision.
8. Maintain spiritual, moral and physical standards pleasing to the Lord.

Please return your completed application and résumé to the Information Center

Or mail them to:

Faith Chapel
Attn: Nancy Pederson
P.O. Box 20674
Billings, MT 59104

APPLICATION DEADLINE IS Monday, March 26, 2010